

General Text Requirements for Final (Full) Papers for the 3rd MTC Conference

All manuscripts must be prepared in English. The authors of manuscripts are required to exhibit appropriate linguistic proficiency and prepare manuscripts free of grammatical, spelling and/or punctuation errors. Please make sure your paper is thoroughly edited and proof read before submission.

The length of the final paper must be from 5 to 7 pages in length, single spaced, Times New Roman font size 12, including tables, figures and references.

The final paper should consist of:

- (a) **Title page:** the title of the paper (centered, TNR 16pt) and information about the author(s) (centered, TNR 12 pt, including name and surname, university, city&country and e-mail), i.e.:

Marko Skače
Your University/College/Company's Name
City, Country
e-mail: marko.skace@uni-mb.si

- (b) **Body of the paper:** abstract, key-words, body of the paper, and references.

All manuscripts must be accompanied by a short abstract of not more than 250 words and a list of 4-6 key words, which define the subject matter. Abstract should be written according to Emerald special guidelines (<http://info.emeraldinsight.com/authors/guides/abstracts.htm>).

Specifications:

- Prepare your paper using Microsoft Word for Windows 6.0 or higher only.
- Manuscripts should be formatted for A4-sized paper.
- Set the page margins to 1 inch (2.54 cm) all the way around.
- Align text left (**exceptions:** title of the paper – centered and TNR 16 pt; titles of headings, tables & charts – all listed should be centered and TNR, 12pt).
- Single spaced within each paragraph but double spaced between paragraphs. Do not number the pages but make sure the pages are in the correct order.
- For the body text use “Times New Roman” font size 12.
- Do not number the headings (capitals, TNR, 12 pt, centered) and the subheadings (small caps, TNR, 12 pt, centered).
- **Citing literature in the text and at the end of the manuscript:** When citing in the text, the following style should be included: author's surname, year of publication, i.e. (Snoj, 1993). Each citation in the text should have a corresponding bibliography entry at the end of the manuscript. The bibliography should not include works that are not cited in the manuscript.
- The bibliography should be listed at the end of the manuscript.

Bibliographical entries at the end of the manuscript should be listed in accordance with the APA standards. The bibliography list should be in alphabetical order of (the first) authors' surnames. Entries by the same author should be in chronological order.

The following are some basic examples of citations in accordance with the APA standards.

Journal Articles

Petrick, J.F., & Backman, S.J. (2002). An Examination of the Construct of Perceived Value for the Prediction of Golf Travelers' Intentions to Revisit. *Journal of Travel Research*, 41, 1: 38-46.

Books

Oliver, R. L. (1997). *Satisfaction: a behavioral perspective on the consumer*. New York: McGraw-Hill.

Chapters in Books

Gartner, W.C. (1993). Image formation process. In M. Uysal, & D.R. Fesenmaier (Eds.), *Communication and Channel Systems in Tourism Marketing* (pp. 191-215). New York: The Haworth Press.

Please use your *paper reference number* as the *file name*, e.g. if the paper reference number is PAP42, then save the file as PAP42.doc.

Please note that **acceptance of the abstract does not automatically lead to acceptance of the full paper**: all manuscripts (full papers) will be reviewed by anonymous reviewers, and will be accepted after their positive recommendation.